



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
SYBIL BRAND COMMISSION FOR INSTITUTIONAL  
INSPECTIONS  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012  
<http://sbc.lacounty.gov>**

**Wednesday, June 24, 2015**

**10:00 AM**

AUDIO LINK FOR THE ENTIRE MEETING. (15-3074)

**Attachments:**    [AUDIO](#)

**Present:**            Chairperson Eleanor R. Montaña, Commissioner Donald S. Andrews, Commissioner Johanna Arias-Bhatia, Vice Chairperson Barbara Bigby, Commissioner Susan Burton, Commissioner Percy Duran III, Commissioner Keren M. Goldberg, Commissioner Cheryl Grills Ph.D. and Commissioner Theresa Zhen

**Excused:**           Commissioner Anne S. Hill

**Staff present:** Bolaji Famuyiwa and Jenny Kimbell. (15-3075)

**I. ADMINISTRATIVE MATTER**

**Call to Order.** (15-3002)

**Chairperson Montaña called the meeting to order at 10:00 a.m.**

**Chairperson Montaña led in the Pledge of Allegiance, followed by a moment of silence.**

- 1. Approval of the June 17, 2015 Minutes.** (15-3003)

**On motion of Vice Chairperson Barbara Bigby, seconded by Commissioner Donald S. Andrews and unanimously carried, this item was approved with the following corrections:**

- Page 6, #8 should read..."Chairperson Montaña inquired about the status of the request for a five signature Board scroll for Ex-Commissioner Frank Bacio and was advised that staff will follow up on the request..."**
- Page 4, #7 should read..."Mr. Michael Varela, Director of the Dorothy**

**Kirby Center..."**

Attachments: [SUPPORTING DOCUMENT](#)

**II. REPORTS**

2. Chairperson's Report on various items. (15-3004)

**Chairperson Montaña shared the following Newspaper Article with the Commission:**

**Daily Breeze:**

- **Tanaka Claims he was Told to Thwart Probe (June 24, 2015)**

Attachments: [SUPPORTING DOCUMENT](#)

3. Treasurer's Report. (15-3005)

**Commissioner Andrews reported that the Commission's Charitable Fund is \$878.90. Commissioner Andrews also reported that there is a pending deposit of \$90 that will bring the balance to \$968.90 which will provide the Commission with the funds needed to issue three scholarships in the amount of \$300 each, leaving a balance of \$68.90. Commissioners then can discuss how they will handle future monies. Commissioner Andrews further reported that he has researched checking accounts from banking institutions and a social security number or tax identification number is needed. Therefore, scholarship recipients will be given a cashier's check made out to them and further contributions made by Commissioners can be by cash or a check made out to cash.**

4. Staff Report on Correspondence Received and Department Representative Reports.

2013 - 2014 Annual SBC Report (15-3006)

**Staff distributed a draft copy of the SBC Annual Report for the Commissions' review. The report will be placed on next meeting's agenda for approval. Staff also reported that the 2015 Scholarship recipients have been contacted and award recipient Melissa Cortez has expressed that she will be unable to attend due to a transportation problem. The Commission directed staff to make contact with Ms. Cortez's social worker to assist with transportation to get her to the presentation. Staff further reported that the scroll for former Commissioner Bacio has been approved and will be presented to him at the July 21, 2015 Board of Supervisors meeting.**

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5. Review of Group Home Compliance Monitoring Audit Reports presented on June 24, 2015. (15-3007)

**There was no report presented.**

6. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from June 18, 2015 to June 23, 2015. (15-3008)

**During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:**

**Chairperson Montaña and Commissioner Andrews visited:**

- **Camp Gonzales (Las Virgenes Rd, Calabasas, CA) on June 22, 2015.**
- **Santa Clarita Court (Valencia Blvd., Valencia, CA) on June 23, 2015.**

**Commissioner Duran visited:**

- **Hillsides Sierra Home (Avenue 65, Los Angeles, CA) on June 22, 2015.**

**Commissioners Zhen and Goldberg visited:**

- **Central Juvenile Hall (Eastlake Avenue, Los Angeles, CA) on June 23, 2015.**

**During the reporting period, the following facility was reported as being in unsatisfactory condition:**

**Vice Chairperson Bigby and Commissioner Grills visited:**

- **Camp Mendenhall (Lake Hughes Road, Lake Hughes, CA) on June 19, 2015 and reported the following:**
  - **There was no evacuation plan posted**
  - **Poor water drainage with the smell of urine**
  - **The gym needs repairs and is unusable, work orders have been placed**
  - **A physical intervention report was issued where a teacher used force on a youth and was released and is now under investigation**
  - **The bathrooms need repair**
  - **The hot water is scolding hot**
  - **The facility is located in the middle of nowhere, no civilization surrounding**

**III. DISCUSSION**

7. Review of the Group Homes Corporate Office Roster (15-3012)

**This item was removed.**

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8. Review and Revise the Special Incident Report Section of the SBC Group Home Inspection Form. (15-3017)

**After discussion, on motion of Commissioner Theresa Zhen, seconded by Vice Chairperson Barbara Bigby and unanimously carried, the Commission agreed to revise the special incident report portion of the inspection form and delete the term "Any Use of Force" and replace with "Any De-escalation Techniques Used".**

#### **IV. MISCELLANEOUS**

##### **Matters Not Posted**

9. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (15-3009)

**The following items were introduced for discussion and are to be placed on a future agenda:**

- **Discussion and appropriate action on the Civil Grand Jury Report on SBC**
- **Discussion and appropriate action on the SBC Annual Report**
- **Discussion and appropriate action on the issue of the Sheriff's Department Disciplinary Diet**
- **Discussion and appropriate action regarding a monthly special meeting with the Department of Children and Family Services and Probation Department to address issues specific to both departments.**
- **Discussion and appropriate action on the issue of inadequate staffing at the women's section of the Twin Towers**
- **Presentation, discussion and appropriate action on the matter of teleconferencing technology in the jails and lockups**

##### **Public Comment**

10. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (15-3010)

**Members of the Civil Grand Jury (CGJ) delivered to Chairperson Montano a copy of the CGJ report that was generated following a review of the SBC.**

**Adjournment**

11. Adjournment for the meeting of June 24, 2015. (15-3011)

**There being no further business, Chairperson Montaña adjourned the meeting of June 24 2015 at 11:44 a.m.**